

*Dana A. Max, Psy.D., P.C.*

Licensed Clinical Psychologist

(303) 347-8498 (office)

5860 South Curtice Street,  
Littleton, Colorado 80120

(303) 347-2011 (facsimile)

## Psychological Testing Agreement Form

Psychological Testing is a service provided by Dana A. Max, Psy.D. for the purposes of diagnostic clarification, development of treatment planning, and measuring responses to treatment. It is often a very useful tool in the course of psychological intervention, personnel selection, and/or educational planning. However, psychological testing is very time consuming, both for the client and for the clinician. Each psychological assessment tool must be properly administered, scored, interpreted, and then a comprehensive psychological report is written up. Unfortunately, psychological testing is not a covered service by many insurance companies, especially if it is primarily for educational purposes. Insurance companies that do cover psychological testing often have special requirements and procedures in order to cover these services. **The client is wholly responsible for knowing the specific requirements and procedures of his or her insurance company and communicating those requirements and procedures to Dr. Max prior to the appointment date.** Dr. Max will do his best to follow the requirements and procedures that the insurance company specifies. **However, the client understands that he or she assumes total financial responsibility for any psychological testing, in whole or in part, that the insurance company declines to cover, for whatever reason.** Depending on the referral question, for which the psychological evaluation is being requested, Dr. Max will provide the client with the names of probable assessment tools, the CPT codes, the approximate times each test takes, and the charge for each test. Please understand that these psychological assessment tools might change during the course of the assessment. Dr. Max will explain the changes, if any, and the reasons for the changes as they occur.

Because psychological testing is time consuming and requires larger blocks of time, Dr. Max sets aside Friday mornings to do psychological evaluations. Often a client will be asked to spend several hours with Dr. Max to complete testing. Clients should prepare for these blocks of time by being well rested, well nourished and free from alcohol and other mind/mood altering chemicals. Please refrain from caffeine and nicotine on the day of the assessment. Please inform Dr. Max if you are taking any medications before testing begins. You are encouraged to ask for breaks during testing as needed. Often a longer break is taken for lunch. Typically every psychological evaluation starts with a clinical history and mental status exam. It takes approximately one month from the time Dr. Max receives the last test data for him to complete a written report (though informal test results are often available before that time). Often Dr. Max needs to gather data from other sources of information besides the client, and will ask for the client to sign a release of information so that he can gather this information. Each evaluation ends with an interpretive session, where the test results and written report are discussed. Test reports cannot be released until the interpretive session is complete.

One half of the total charge is required at the time of the initial assessment and the other half is required at the interpretive session. Regardless of the results, payment in full is required by the interpretive session. If you schedule an appointment and fail to show up for that appointment, Dr. Max will charge a fee of \$50/hour that he set aside for the assessment. If you cancel less than 24 hours before the appointment, Dr. Max will charge a fee of \$40/hour that he set aside for the assessment. This form and the Client Information Sheet need to be completed and given to Dr. Max prior to making an appointment. If you have any questions or concerns please feel free to discuss them with Dr. Max prior to setting an appointment for psychological testing.

By signing below, you understand and agree to the policies for a psychological evaluation.

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Client Signature

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Parent/Guardian Signature if client is a minor

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